

5 Whys Root Cause Analysis Template

Purpose:

To identify the underlying root cause of a quality issue by iteratively asking "Why?" until the systemic origin is found.

1. Problem Statement:

(Clearly and precisely describe the problem. Include where and when it was observed, and its impact.)

2. Five Whys Analysis:

Why # | Observation / Answer | Evidence Source

1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____

3. Identified Root Cause:

4. Recommended Corrective Action:

5. Preventive Measures (to stop recurrence):

6. Assigned Owner: _____

Due Date: _____